

Representing the Council in the Community on other organisations:

- (a) SCOPAC – Standing Conference on Problems Associated with the Coastline**
- (b) South Downs Leisure Trust Board**

Report by the Director for Communities

1.0 Summary

- 1.1 The Leader is invited to consider and appoint Councillors to organisations as detailed below:
- 1.2 SCOPAC – replacement Council representative for Councillor Bryan Turner
- 1.3 South Downs Leisure Trust Board – two local authority trustees for the new Trust Board.

2.0 Background

- 2.1 SCOPAC - Councillor Turner was appointed at the Annual Meeting to this organisation; however its meetings clash with meetings of the full Council at West Sussex County Council for which he is also a member therefore to ensure that the Borough Council is properly represented; he has resigned from SCOPAC. The Council is also represented by an Officer at the meetings.
- 2.2 The Leader may decide that it is sufficient Council representation for an officer to represent the Council and not appoint to the Member position.
- 2.3 South Downs Leisure Trust Board - this is a new appointment, the representatives will be appointed as the Council's representatives for 3 years. As a local government representative the length of the representation does not need to match, and can overlap, with the term of office as an elected member. The Leader can choose to change the Council's Trustees at any time however this would not be conducive to the smooth running of the Trust.
- 2.4 The Trustees appointed should not have a conflict of interest in their executive portfolio as client for leisure services, health or wellbeing.

3.0 Proposal

- 3.1 The Leader is invited to consider the attached supporting information on the two organisations and determine the Council representation in each case.
- 3.2 The Borough of Worthing Constitution adopted in July which commenced in 1 November has new arrangements for the appointment of council representatives. These are expanded upon in paragraph 4.0.

4.0 Legal

- 4.1 Local Authorities (Functions and Responsibilities) (England) Regulations 2000 allows certain functions and responsibilities to be determined locally 'local choice functions'.
- 4.2 The Council has determined in the Constitution (Part 3 Section 3) that the 'appointments to outside bodies in connection with the functions which are the responsibility of the Executive' is an Executive function with the decision maker being the Leader.

5.0 Financial implications

- 5.1 SCOPAC meetings are held all across the south of England for which travel expenses (out of Sussex rate) would be payable also there is a possible conference attendance that may require the Council to arrange overnight accommodation and associated travel and meal expenses.

6.0 Recommendation

- 6.1 The Leader is invited to consider the information in support of the two organisations and determine the Council's representation as follows
- 6.2 Appoint a replacement for Councillor Bryan Turner on SCOPAC to the Annual Meeting in 2015
- 6.3 Appoint two representatives of the Council on the South Downs Leisure Trust Board Limited

Local Government Act 1972

Background Papers:

Email from Cllr B Turner 6 November 2014

Emails from J Mitchell and D Anderson 12 and 20 November 2014

Contact Officer:

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Schedule of other matters

1.0 Council Priority

- 1.1 These appointments support the Council's service delivery of coastal protection and Leisure, Health and Wellbeing.

2.0 Specific Action Plans

- 2.1 Appointments to the Trust Board are required by the Trust's Memorandum and Articles.
- 2.2 The Trust was set up by the Council under decision of the Joint Strategic Committee in June 2014 minute number JSC/012/14-15.

3.0 Sustainability Issues

- 3.1 Matter considered

4.0 Equality Issues

- 4.1 Matter considered

5.0 Community Safety Issues (Section 17)

- 5.1 Matter considered

6.0 Human Rights Issues

- 6.1 Matter considered

7.0 Reputation

- 7.1 To be considered together with paragraph 9.1 below

8.0 Consultations

- 8.1 The Leader will make any necessary consultations in making his determination
- 8.2 The report will be published to all Members who have the opportunity to make their representations or nominations to the Leader

9.0 Risk Assessment

- 9.1 Matters relating to the conflict of Executive portfolios and client contract management are highlighted at paragraph 2.4

10.0 Health & Safety Issues

- 10.1 Matter considered

11.0 Procurement Strategy

11.1 Matter considered

12.0 Partnership Working

12.1 Matter considered

OUTSIDE BODY # 19	
NAME OF THE ORGANISATION:	SCOPAC (Standing Conference on Problems Associated with the Coastline)
ADDRESS:	Jack Caine SCOPAC Havant Borough Council Public Service Plaza Civic Centre Road PO9 2AX
CONTACT DETAILS:	Telephone: 02392 446230 Email: jack.caine@havant.gov.uk
DETAILS OF MEETINGS:	Frequency: 3 per year Venue: Havant Borough Council Time/Duration: 10:15approx. 2.5 hours
TERMS OF REFERENCE / FUNCTION OF ORGANISATION: 1. <u>Key policy aims</u> - To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England. - To raise and sanction funding for the successful operation of SCOPAC and for the development and implementation of its research programme. 2. <u>Principal objectives</u> 1. To provide a strong political voice for the coast of southern England and to work in close, equal partnership with the Southern Coastal Group on issues relating to coastal risk management. 2. To raise the necessary funding to maintain and enhance SCOPAC's research programme. 3. To attend the Regional Flood Defence Committees with the chairman or representative of the Southern Coastal Group.	3. <u>Secondary objectives</u> - To attend meetings of the Local Government Association Coastal Special Interests Group, Coastal Fora, key national conferences and other SCOPAC events. - To consider expenditure proposals and funding bids and to receive reports and information from the Southern Coastal Group at SCOPAC meetings. - To assist coastal stakeholders by disseminating advice and good practice through the publication of advice and guidance, the holding of conferences, field meetings and events. - To make representations on behalf of SCOPAC and the Southern Coastal Group to the government to ensure a proper level of resources are made available for coastal risk management in the context of climate change. - To encourage active political involvement in coastal risk management by its constituent members. - To work in close liaison with the Southern Coastal Group, the Solent and Dorset Coastal For a to assist promotion of integrated coastal zone management. To prepare an annual report and business plan and to receive a report and plan from the Southern Coastal Group.
NUMBER OF REPRESENTATIVES:	(2) Councillors: 1 Officers: Bryan Curtis
IS APPOINTMENT A	Yes

CONSTITUTIONAL REQUIREMENT	
ADDITIONAL REPRESENTATIVES ACCEPTED	Yes
SUBSTITUTES ALLOWED	Yes
ROLE OF REPRESENTATIVE (VOTING / OBSERVER / ACTIVE PARTICIPANT AT MEETING)	<p>The responsibilities of the SCOPAC members are as follows:</p> <ul style="list-style-type: none"> - to represent the views of SCOPAC; - to be accountable to both their member organisation and to SCOPAC; - to act as information gatekeepers/bridging personnel between their member organisation and SCOPAC; - to provide experience, comment and advice on individual areas of interest; - To actively participate in the processes (for example consultation) of SCOPAC; - To attend SCOPAC meetings where member organisations are requested to actively take part; - To contribute towards the actions to deliver the key aims and supporting aims and objectives; <p>To inform SCOPAC when alternative consultative processes are required. The main purpose of the meetings will be to:</p> <p>report to the wider membership progress of the implementation of SCOPAC's key aims and objectives as set out in Part I above;</p> <p>to inform members of national, regional or local issues relating to coastal risk management;</p> <p>to allow members to raise, discuss and, where possible, resolve issues relating to coastal risk management; to allow members to make recommendations for further actions to be implemented by the Chairman and the Chairman of the Southern Coastal Group.</p>
PRESENT REPRESENTATIVES:	vacant
TERM:	-
APPOINTMENT PRIORITY:	2

OUTSIDE BODY # XX	
NAME OF THE ORGANISATION:	South Downs Leisure Trust Board Limited
ADDRESS:	Currently Duncan Anderson c/o Splashpoint
CONTACT DETAILS:	Currently as above Telephone: Email: Duncan.anderson@adur-worthing
DETAILS OF MEETINGS:	Frequency: * Venue: Likely to be Field Place in Worthing however the venue may rotate to other sites in Worthing Time/Duration: *
TERMS OF REFERENCE / FUNCTION OF ORGANISATION:	<p>*the shadow board will make the necessary arrangements</p> <ul style="list-style-type: none"> • Ability to put the Trust first and not bring any political agenda to the board • Procurement experience • Understanding of Health & Wellbeing • Generally someone with a vast knowledge of Worthing and the community <p>The Board is made up of 8 Community Trustees and 1 staff Trustee; together with 2 local authority trustees</p>
NUMBER OF REPRESENTATIVES:	Councillors: 2
IS APPOINTMENT A CONSTITUTIONAL REQUIREMENT	Yes – The Memorandum and Articles of Association of the Trust
ADDITIONAL REPRESENTATIVES ACCEPTED	No
SUBSTITUTES ALLOWED	No
ROLE OF REPRESENTATIVE (VOTING / OBSERVER / ACTIVE PARTICIPANT AT MEETING)	Trustee and active participant
PRESENT REPRESENTATIVES:	New appointment
TERM:	3 years
APPOINTMENT PRIORITY:	1